

# MINUTES

**Meeting:** Calne Area Board

**Place:** Online

**Date:** 6 July 2021

**Start Time:** 6.30 pm

**Finish Time:** 9.40 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Ian Thorn, Cllr Tom Rounds (Chairman), Cllr Tony Trotman (Vice-Chairman), Cllr Ashley O'Neill and Cllr Sam Pearce-Kearney

### **Wiltshire Council Officers**

Jane Vaughan – Community Engagement Manager  
Peter Dunford – Community Engagement Manager  
Dom Argar – Technical Support Officer  
Stuart Figini -Senior Democratic Services Officer

### **Town and Parish Councillors**

Calne Town Council - Mark Edwards, Alan Hill and Robert MacNaughton  
Bremhill Parish Council – Isabel McCord  
Compton Bassett – Julian Barlow

### **Partners**

Wiltshire Police – Insp James Brain  
Dorset & Wiltshire Fire and Rescue Service – Darren Nixon

### **Others**

Rise Youth Project - Danielle Blake and Gemma Parkinson  
Anne Henshaw  
Mrs Bedford  
Danielle McFarlene

Jacqui Steel  
Stan Woods  
Sue Deedigan  
Zoe Davison

**Total in attendance: 30**

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<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
4	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members and officers present. He thanked and paid tribute to former Cllr Christine Crisp who served the community in Calne and led the Area Board as Chair for many years.</p>
5	<p><u>Apologies for Absence</u></p> <p>There were no apologies.</p>
6	<p><u>Minutes</u></p> <p><b><u>Decision</u></b></p> <p><b>The minutes of the meetings held on 9 March 2021 and 18 May 2021 were agreed as a correct record and would be signed by the Chairman at a future meeting.</b></p>
7	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
8	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the following written announcements included on the agenda:</p> <ul style="list-style-type: none"> <li>• Area Board Operational Model 2021 Onwards</li> <li>• The 2023 Boundary Review</li> </ul> <p>In relation to the Boundary Review a number of comments were received on the effect it would have on the Calne area, the included that the review would be very contentious for Calne as the town had stronger links to Chippenham rather than other local market towns, and the proposed expansion of Chippenham may impact Calne to a greater degree; residents of the Calne Community Area should be consulted about the links with other local towns, especially as a number recognise Melksham or Devizes as their other 'go to' towns.</p>
9	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>The following appointments to Working Groups and Outside Bodies were made for the forthcoming year:</p>

	<p>Outside Bodies:</p> <ul style="list-style-type: none"> <li>a) Calne 'Our Place' Project – Cllr Tom Rounds</li> <li>b) Calne Dementia Action Alliance – Cllr Tony Trotman</li> <li>c) Calne Neighbourhood Plan Steering Group – Cllr Tom Rounds</li> <li>d) Calne Local Youth Network – Cllr Sam Pearce-Kearney</li> <li>e) Calne Marden House – Cllr Ian Thorn</li> </ul> <p>Working Groups:</p> <ul style="list-style-type: none"> <li>a) Community Area Transport Group (CATG) – Cllr Ashley O' Neill</li> <li>b) LYN Management Group – Cllr Sam Pearce-Kearney</li> <li>c) Health &amp; Wellbeing Group – Cllr Tom Rounds</li> <li>d) Calne S106 Working Group – Cllr Tony Trotman</li> </ul> <p>In addition to the above appointments, the Area Board requested that the status of the Air Quality Management Area and associated action plans and Management Group should be reviewed. As such, no lead Councillor was selected at this time.</p>
10	<p><u>Calne Community Area Status Report</u></p> <p>The Area Board considered the report of the Community Engagement Manager (CEM), Jane Vaughan, which provided an overview of the Community Area Status Report. The Community Area Status Report combined the main messages gathered from local data and discussions with the local community. From these discussions and the gathering of evidence, the information provided a base from which priorities were identified that the Area Board could focus its resources upon.</p> <p>The Area Board then considered the following priorities for the Calne Community Area for the forthcoming year and assigned Area Board Members to each priority:</p> <ul style="list-style-type: none"> <li>• Young People including those living with SEND – Health, wellbeing and positive activities – Cllr Sam Pearce-Kearney</li> <li>• Older and Vulnerable People and families – Health, wellbeing, isolation and access to services – Cllr Tom Rounds</li> <li>• Environment – addressing climate change targets – Cllr Ian Thorn</li> <li>• Local Economy – promotion of sustainable business and support for the economically vulnerable – Cllr Tony Trotman</li> <li>• Community Resilience – cross community area communication and co-operation – Cllr Ashley O'Neill</li> </ul> <p>It was noted that each Area Board Councillor would champion one or more of the priorities. The priorities would then feed into a rolling work plan detailing how each priority is progressing, with regular update reports to the Area Board.</p> <p>It was noted that engagement with other groups would be beneficial for the Area Board Environment Champion, these could include, Sustainable Calne, Wiltshire</p>

	<p>Climate Alliance and the Air Quality Monitoring Group.</p> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li><b>1. That the Area Board approves and adopts the Community Status report</b></li> <li><b>2. That the Area Board considers the following concerns, identified through the Status update process and discussions at previous area board meetings, for further investigation, and appoints Area Board Members as Champions for each priority as detailed above:</b> <ul style="list-style-type: none"> <li>• <b>Young People including those living with SEND – Health, wellbeing and positive activities</b></li> <li>• <b>Older and Vulnerable People and families – Health, wellbeing, isolation and access to services</b></li> <li>• <b>Environment – addressing climate change targets</b></li> <li>• <b>Local Economy – promotion of sustainable business and support for the economically vulnerable</b></li> <li>• <b>Community Resilience – cross community area communication and co-operation</b></li> </ul> </li> <li><b>3. That the Area Board produces a rolling action plan to demonstrate where it will contribute to addressing the identified issues and appoints a lead member for each priority area.</b></li> <li><b>4. That the Area Board will prioritise its resources including funding upon those issues identified in the status report.</b></li> <li><b>5. That the Area Board requests that the Community Engagement Manager and lead members work with key partners, agencies and community groups to encourage them to consider where they are best placed to take actions around the priorities identified.</b></li> <li><b>6. That regular updates are submitted to the Area Board on progress made in relation to its own action plan.</b></li> <li><b>7. That the Area Board expresses its thanks to those who gave their time to help bring this report together.</b></li> </ol>
11	<p><u>Calne Area Transport Strategy</u></p> <p>The Area Board received an update from Anne Henshaw in relation to the Calne Area Transport Strategy.</p> <p>Anne explained that the purpose of the Calne Area Transport Strategy is to outline the proposed approach to meeting specific transport objectives for Calne and Calne Without, and identify a prioritised list of complimentary schemes and</p>

	<p>interventions that are shown to address known and well-evidenced issues.</p> <p>The Strategy has been developed by the Calne Area Transport Group (CAT) and Wiltshire Council with support from Atkins. It builds upon previous work by CAT to develop it into a full Transport Strategy for the area, that will identify the key priorities for future interventions, and provide a foundation for these schemes to be considered for future funding and delivery programmes.</p> <p>Once strategy schemes are identified, potential funding streams and delivery mechanisms can be identified. All of the funding and delivery processes require a strong evidence base and logical justification of the scheme linking an identified issue to a transport objective to address that issue, and a scheme that is shown to address both the issue and meet the objective.</p> <p>The Area Board noted that without the background evidence, any promoted schemes are unlikely to be prioritised and be successful in securing funding through competitive bidding processes against other schemes. Anne asked for any comments to be forwarded to her so that these can be included in the evidence base and fed into the process going forward.</p> <p>Comments from the Area Board included the study area and concerns about the impact of developments in Chippenham on parishes other than Calne and Calne Without, air quality management in the area and purchase of equipment to monitor particulates and traffic movement around the Curzon Street and High Street area of Calne.</p> <p>The Chair thanked Anne for an excellent presentation and encouraged Area Board members to forward any comments on the Study to Anne.</p>
12	<p><u>Partner Updates</u></p> <p>a) <u>Wiltshire Police</u></p> <p>The Area Board considered the update report from Insp James Brain, Wiltshire Police. Comments from the Area Board included the use of the vehicle in Calne to observe suspicious activity and the potential for it to be used to observe hare coursing during the hours of darkness.</p> <p>b) <u>Wiltshire Fire and Rescue</u></p> <p>The update report of Dorset and Wiltshire Fire and Rescue Service provided by Darren Nixon, Station Manager was noted.</p> <p>c) <u>NHS Wiltshire Clinical Commissioning Group</u></p> <p>There was no update report.</p>

d) Healthwatch Wiltshire

The written update was noted.

e) Older People's Voices

The update report provided by Diane Gooch was noted.

f) Calne Health & Social care Forum (Health & Wellbeing Group)

There was no update report.

g) Rise Youth

Danielle Blake, Youth Co-ordinator from the Rise Trust and Gemma Blake provided an update about the work undertaken during the lockdown with young people. Gemma explained that they provided a listening ear, offering support and the importance of young people making good choices going forward.

Over the past few weeks, they have begun to see young people more and noted that relationships with young people have got stronger, with them often messaging staff regarding issues that might be troubling them.

It was noted that a new meeting space was needed for the youth and the Area Board suggested that funding may be available to support a more suitable venue.

h) Town and Parish Councils

- Bremhill Parish Council – Isabel McCord provided an update for the Area Board. Isabel reported that the Parish Council was now holding 'in-person' meetings and their Annual Parish Meeting would be held soon. The Parish Council had recently responding to the Local Plan Review Consultation and the Future Chippenham Project Consultation, and were due to review their Neighbourhood Plan which was now out of date.
- Compton Bassett – Julian Barlow provided an update for the Area Board. Julian reported that the Parish Council was now holding 'in-person' meetings. One of the main issues being considered by the Parish Council included traffic management. Road Closures in Calne were impacting the road through the village as cars were using it as alternative route. It was suggested that the CATG could consider proposals to alleviate the issue. The Parish Council were also considering the creation of a village green.
- Calne Town Council – Alan Hill provided an update for the Area

	<p>Board. Alan reported on the following matters</p> <ul style="list-style-type: none"> <li>○ Cllr Rich Jones was elected Town Mayor at the Annual Meeting and Mayor Making on 17<sup>th</sup> May,</li> <li>○ the Town Council will be hosting a number of family events during the school summer holidays,</li> <li>○ The next meeting of the Town Council is scheduled for Monday 26 July 7pm in Town Hall.</li> <li>○ Issues with the obstruction of public thoroughfare and use of storage provided for Wheelie bins in the underpass between Church Street and the Heritage car park; The Area Board agreed to support the Town Council in its efforts to resolve the situation.</li> <li>○ Works to commence on the footpath between the Cherhill View estate and Kingsbury Green Academy. Cllr Pearce-Kearney confirmed that he was working positively with the Town Council and work in this area was ongoing.</li> <li>○ Discussion about the devolution of services. It was noted that discussions had been delayed due to problems relating to the Overage associated with Beversbrook; These had now been resolved. The Area Board agreed to support the Town Council in its desire to resume these discussions.</li> <li>○ Complaints received about the unkempt state of the Heritage Quarter car park; It was suggested that the issue be reported to Wiltshire Council on the 'My Wilts' app.</li> <li>○ As a collaboration between the Town Council and Area Board 4 new defibrillators are due to be installed outside of Quemerford Post Office &amp; Stores, outside of Colemans Farm Community Centre, outside of Bremhill View Social Club and outside of Calne Recreation Club. A community training session is to be arranged by the Town Council in early August.</li> </ul> <p>i) Abberd Way – Cllr Tony Trotman raised an issue about access to Abberd Lane from the Sandpit Rd estate. The Area Board also heard from Mrs Bedford and Danielle McFarland, representing local residents, about the possibility of formalising a pedestrian route from the estate through a hedge onto Abberd Lane for residents to access schools and the Town.</p> <p>The Chair suggested that Cllr Trotman raise the issue with the S106 Working Group and the Town Council to seek a resolution.</p>
13	<p><u>Community Engagement Manager - Delegated Decisions</u></p> <p>The Area Board considered a report about Community Engagement Manager delegated decisions which included the following proposal:</p> <p><i>In order to expedite the work of the Area Board and to deal with urgent</i></p>



	<p><i>matters that may arise between meetings, the Community Engagement Manager, following consultation with the Chairman (or in their absence, the Vice Chairman) of the Area Board, may authorise expenditure to support community projects (including youth, health and wellbeing and community area transport) from the delegated budget of up to £5,000 per application between meetings of the Area Board. The Community Engagement Manager should seek the views of all Area Board members to obtain a majority in support, prior to the expenditure being agreed.</i></p> <p><i>Decisions taken between meetings will be reported in the funding report to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board. Where a significant number of urgent matters arise between meetings, a special meeting may be called, following consultation with the Chairman to determine such matters.</i></p> <p>The Areas Board noted that due to changes in the Area Board operational model, as detailed above in the Chair’s announcements, the Area Board would be reducing the number of ‘business’ meetings to four a year. The proposal above would provide the CEM with the flexibility needed and allow them the ability to respond to community need outside of formal Area Board meetings. It was stressed that the views of all Area Board members would be sought prior to expenditure decisions being made.</p> <p><b>Resolved:</b></p> <p><b>To approve the above proposal.</b></p>
14	<p><u>Community Area Grants</u></p> <p>The Area Board considered a number of applications for Community Area Grant funding. The Chairman invited a representative of the applicant to give a brief overview of their project to the Area Board.</p> <p><b>Resolved:</b></p> <p><b>To award the following grants:</b></p> <ol style="list-style-type: none"> <li><b>1. Calne Cricket Club - £5000.00 towards replacement mower and cricket equipment – Community area grant</b></li> <li><b>2. Calne Community Area Fairtrade Group - £758.64 towards Calne Fairtrade Town promotion event at the Pocket Park 14 August 2021 - Community area grant</b></li> <li><b>3. Calne Town Council - £4640.00 towards Calne Youth Outreach August 21 to March 22 – Youth application submitted as an Area Board initiative</b></li> </ol>

	<b>4. Calne Tennis Club – £1743.00 towards Tennis Courts Repair - Community area grant</b>
15	<p><u>Urgent items</u></p> <p>There were no urgent items</p>
16	<p><u>Future Meeting Dates and Close</u></p> <p>The next meeting of the Calne Area Board is scheduled for 7 September 2021 starting at 6.30pm.</p> <p>The Area Board asked for the re-introduction of a Public Networking session ahead of the start of future Area Board meetings. This would provide an opportunity for local residents to meet with their local Wiltshire Councillor to discuss local issues and an opportunity for representatives of Area Board Partners (Police/Fire/Health Services etc) to engage with local residents too.</p>